# APPENDIX B

PUBLIC CONSULTATION

# APPENDIX B-1: NOTICE OF COMMENCEMENT

NOTICE OF COMMENCEMENT& LETTER TO METIS

STAKEHOLDER MAIL-OUT CONTACT LIST

RESPONSE LETTERS

# PUBLIC NOTICE
## NOTICE OF STUDY COMMENCEMENT
### CLASS ENVIRONMENTAL ASSESSMENT
### CITY-WIDE SANITARY SERVICING MASTER PLAN

**The Study**

The City of Waterloo (City) provides sanitary sewage collection for the majority of the residents in Waterloo and also receives flows from the City of Kitchener (Bridgeport and Falconridge Sewage Pump Stations), the Township of Woolwich (Stockyards Industrial/Commercial Area and King 86 Power Centre Area), and the Township of Wilmot (Fire Training Centre and Landfill Leachate Collection System). The City's current City-wide Sanitary Sewer System Update Master Plan completed in 2002 identified priority (2002 to 2006) and strategic (2007-2016) projects to operate the sanitary system and accommodate growth up to the 2016 planning horizon.

The City is initiating the City-wide 2013 Sanitary Servicing Master Plan to account for updated population and employment growth projections up to a 2031 planning horizon. Priority and strategic projects will be evaluated to efficiently and effectively continue to operate the system, implement best management practices (including Infiltration/Inflow (I/I) monitoring and mitigation approaches), and optimize staging of the sanitary capital program.

Potential alternatives may include upgrading existing sanitary infrastructure, installing new sanitary infrastructure (including the potential addition of infrastructure to accommodate sanitary flows from the St. Jacobs Wastewater Treatment Facility) and consideration of the transfer of private services (such as septic systems) to municipal servicing.

**The Process**

This study will be conducted in accordance with the Municipal Engineers' Association document entitled "Municipal Class Environmental Assessment" October 2000, as amended in 2007 & 2011. An integral component of this study will be public consultation with various interested stakeholders. Before any decisions are made on a recommendation, or acceptance of a preferred solution, all interested parties will have an opportunity to attend Public Information Centre (PIC) meetings. Notification of PIC meetings will be provided at the appropriate time by means of a similar advertisement in this newspaper.

This notice is also available on the City's website at: http://www.waterloo.ca/sanitarymasterplan.

A mailing list for notification purposes is being prepared for this study. If you are interested in being placed on the mailing list to receive future information, please register at http://www.waterloo.ca/sanitarymasterplan. To request additional information concerning this project, please contact either of the representatives below.

**Mr. Brent Lauber, C.E.T., PMP**
Project Manager
City of Waterloo
265 Lexington Court, PO Box 337 Stn Waterloo
Waterloo, Ontario, N2J 4A8
Phone: (519) 886-2310 x 303
Fax: (519) 886-5788
Email: brent.lauber@waterloo.ca

**Mr. Leigh McDermott, P.Eng.**
Project Manager
Stantec Consulting Ltd.
49 Frederick Street
Kitchener, Ontario, N2H 6M7
Phone: (519) 585-7121
Fax: (519) 579-8806
Email: leigh.mcdermott@stantec.com

All comments and information received from individuals, stakeholder groups, and agencies regarding this study are being collected to assist the City in making a decision. Under the Municipal Act, personal information such as name, address, telephone number, and property location may be included in a submission and becomes part of the public record. Questions regarding the collection of this information should be referred to the contact people above.

August 29, 2014
Stantec File: 1611 11191/39

**Attention: Metis Nation of Ontario**
500 Old St. Patrick Street
Unit 3
Ottawa ON K1N 9G4

Dear Sir/Madam,

**Reference: City of Waterloo Sanitary Servicing Master Plan**

The City of Waterloo (City) provides sanitary sewage collection for the majority of Waterloo residents and receives flows from City of Kitchener located Bridgeport and Falconridge Sewage Pumping Stations (SPS), Stockyards Industrial/Commercial Area and King 86 Power Centre Area – Township of Woolwich and Waterloo Region Emergency Services Training & Research Complex (WRESTRC) and landfill leachate collection system. Within the City there are areas not presently connected to the municipal wastewater collection system which are serviced by septic systems or privately owned infrastructure. The City's current City-wide Sanitary Sewer System Update Master Plan, completed in 2002, identified priority (2002 to 2006) and strategic (2007-2016) projects to operate the sanitary system and accommodate growth up to the 2016 planning horizon.

The City is currently completing the City-wide 2013 Sanitary Servicing Master Plan to account for updated population and employment growth projections up to a 2031 planning horizon. Priority and strategic projects will be evaluated to efficiently and effectively continue to operate the system, implement best management practices (including Infiltration/Inflow (I/I) monitoring and mitigation approaches), and optimize staging of the sanitary capital program. Potential alternatives may include upgrading existing sanitary infrastructure, installing new sanitary infrastructure (including the potential addition of infrastructure to accommodate sanitary flows from the St. Jacobs Wastewater Treatment Facility) and consideration of the transfer of private services (such as septic systems) to municipal servicing.

This study is being conducted in accordance with the Municipal Engineers Association document entitled "Municipal Class Environmental Assessment" October 2000, as amended in 2007 & 2011. An integral component of this study will be public consultation with various interested stakeholders. Before any decisions are made on a recommendation, or acceptance of a preferred solution, all interested parties will have an opportunity to attend the final Public Consultation Centre (PCC) meeting(s). Notification of PCC meeting(s) will be provided at the appropriate time by visiting www.waterloo.ca/sanitarymasterplan.

**Reference: City of Waterloo Sanitary Servicing Master Plan**

A mailing list for notification purposes is being maintained for this study. If you are interested in being placed on the mailing list to receive future information, please register at www.waterloo.ca/sanitarymasterplan or complete the enclosed agency comment sheets and fax to Mr. McDermott at the number listed below. To request additional information concerning this project, please contact either of the representatives as follows:

**Mr. Leigh McDermott, P.Eng.**
Project Manager
Stantec Consulting Ltd.
49 Frederick Street
Kitchener, Ontario, N2H 6M7
Phone: (519) 585-7121
Fax: (519) 579-8806
Email: leigh.mcdermott@stantec.com

**Mr. Jakub Cyperling, C.E.T.**
Project Manager, Engineering Services
City of Waterloo
265 Lexington Court, PO Box 337 Stn Waterloo
Waterloo, Ontario, N2J 4A8
Phone: (519) 886-2310 x 30226
Fax: (519) 886-5788
Email: jakub.cyperling@waterloo.ca

All comments and information received from individuals, stakeholder groups, and agencies regarding this study are being collected to assist the City in making a decision. We ask that you complete these and fax them to Mr. McDermott at the number listed above. Under the Municipal Act, personal information such as name, address, telephone number, and property location may be included in a submission and becomes part of the public record. Questions regarding the collection of this information should be referred to the contact people above.

Regards,

**The Corporation of the City of Waterloo**

Attachment

**1611-11191 - Waterloo Sanitary Servicing Master Plan Update**
**Stakeholders Mailing List**
Prepared by: Nicole Sapeta

| Group | Company | Title | First Name | Last Name | Job Title | Address 1 | Address 2 | City | Province | Postal | Phone | Field13 | Field14 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| First Nations | Aboriginal Affairs | | | | Environmental Assessment Coordination | 25 St. Clair Avenue East | 8th Floor | Toronto | ON | M4T 1M2 | | | N@aandc-aadnc.gc.ca |
| Utilities | Bell Canada | Ms. | Gayle | Widmeyer | Manager | Access Network Department | 575 Riverbend Drive, Floor 2 | Kitchener | ON | N2K 3S3 | | | |
| Special Interest Groups | Canadian Heritage Rivers System | Mr. | Don | Gibson | National Manager | 25 Eddy Street | 4th Floor | Hull | Quebec | K1A 0M5 | 819-994-2913 | | |
| Utilities | Canadian Pacific Railway | Mr. | Francois | Beauclair | Director of Facilities, East | P.O. Box 6042 | Station C.V. | Montreal | Quebec | H3C 3E4 | 514-395-5429 | | |
| Municipalities | City of Kitchener | Mr. | Eric | Riek | Project Manager | City of Kitchener | P.O. 1118 | Kitchener | ON | N2G 4G7 | | | |
| Utilities | CN | Mr. | Randy | Crosby | Track Supervisor | 15 Wadsworth Street | | Brantford | ON | N3T 3V5 | 519-759-5095 | | randy.crosby@cn.ca |
| Utilities | Enbridge Gas | Mr. | Russell | McLean | Manager, GIS and Records Administration | 500 Consumers Road | | North York | ON | M2J 1P8 | 416-758-7930 | | |
| Provincial/Federal Agencies | Environment Canada Water Policy and Coordination Directorate | Ms. | Jennifer | Moore | Director General | 351 St Joseph Boulevard | | Gatineau | QC | K1A 0H3 | 819-997-5674 | | |
| Provincial/Federal Agencies | Environmental Assessment And Approvals Branch | | | | | 2 St. Clair Avenue West | Floor 12A | Toronto | ON | M4V 1L5 | 1-800-461-6290 | 416-314-8452 | |
| Provincial/Federal Agencies | Grand River Conservation Authority | Mr. | John | Brum | Resource Planner | 400 Clyde Road | P.O. Box 729 | Cambridge | ON | N1R 5W6 | 621-2763 ext. 2233 | | jbrum@grandriver.ca |
| Special Interest Groups | Greater KW Chamber of Commerce | Mr. | Ian | McLean | President | PO Box 27367 | 80 Queen Street North | Kitchener | ON | N2H 6L4 | 519-749-6838 | 519-742-4760 | |
| Utilities | Hydro One Networks | Mr. | Walter | Kloostra | Sustainment Manager | 483 Bay Street | TCT15-A11, North Tower | Toronto | ON | M5G 2P5 | | | |
| Special Interest Groups | Kitchener-Waterloo Field Naturalists | Mr. | Fraser | Gibson | President | 317 Highland Road East | | Kitchener | ON | N2M 3W6 | | | |
| Utilities | Waterloo-North Hydro | Ms. | Dorothy | Moryc | | 300 Northfield Drive East | | Waterloo | ON | N2G 4L2 | | 519-888-5583 | |
| Provincial/Federal Agencies | Ministry of Agriculture, Food and Rural Affairs | Ms. | Carol | Neumann | Rural Planner | Elora Resource Centre, Unit 10 | 6484 Wellington Rd 7 | Elora | ON | N0B 1S0 | 519-846-3393 | | carol.neumann@ontario.ca |
| Provincial/Federal Agencies | Ministry of Community and Social Services, Central West Region | Ms. | Wendy | Perry | Planning Officer | 6733 Mississauga Road | Suite 200 | Mississauga | ON | L5N 6J5 | 905-567-7177 | 1-877-832-2818 | |
| Provincial/Federal Agencies | Ministry of Culture, Tourism and Recreation | Mr. | George | Potter | Regional Manager | 30 Duke Street West | 4th Floor, Suite 405 | Kitchener | ON | N2H 3W5 | 519-571-6050 | 519-578-1632 | |
| Provincial/Federal Agencies | Ministry of Economic Development and Trade | Ms. | Joanne | Gies | | 30 Duke Street West | Suite 906 | Kitchener | ON | N2H 3W5 | 519-571-6077 | | |
| Provincial/Federal Agencies | Ministry of Municipal Affairs and Housing | Mr. | Duane | Evans | Planner | 659 Exeter Road | 2nd Floor | London | ON | N6E 1L3 | 519-873-4020 | | |
| Provincial/Federal Agencies | Ministry of Natural Resources | Mr. | Mike | Stone | District Planner | Guelph District Office | 1 Stone Road West | Guelph | ON | N1G 4Y2 | 519-826-4912 | | |
| Provincial/Federal Agencies | Ministry of the Environment | Mrs. | Barbara | Slattery | Environmental Assessment Planning Coordinator | West Central Region Office | 12 Floor, 119 King Street West | Hamilton | ON | L8P 4Y7 | 905-521-7864 | | |
| Provincial/Federal Agencies | Ministry of the Environment | Ms. | Dolly | Goyette | District Manager | Guelph District Office | 1 Stone Road West, 4th Floor | Guelph | ON | N1G 4Y2 | 519-826-4258 | | dolly.goyette@ene.gov.on.ca |
| Provincial/Federal Agencies | Ministry of Transportation | Ms. | Ann | Baldwin | Regional Director | Southwestern Region | 659 Exeter Road 4th Floor | London | ON | N6E 1L3 | 519-873-4333 | | |
| First Nations | Mississaugas of the New Credit | Mr. | Bryan | LaForme | Chief | 2789 Mississauga Rd. | RR#6 | Hagersville | ON | N0A 1H0 | 905-768-1133 | | bryanlaforme@newcreditfirstnation.com |
| First Nations | Ministry of Aboriginal Affairs | | | | | 160 Bloor Street East | 4th Floor | Toronto | ON | M7A 2E6 | | | MAA.EA.Review@ontario.ca |
| Utilities | Ontario Power Generation Inc. | Ms. | Cara | Clairman | Vice President Sustainable Development | 700 University Avenue | | Toronto | ON | L5G 1X6 | 416-592-2555 | Main Switchboard | |
| Provincial/Federal Agencies | Ontario Realty Corporation | Mr. | Brian | Agensky | General Manager Environment and Cultural Heritage | | 1 Dundas St West | Toronto | ON | M5G 2L5 | | | |
| Provincial/Federal Agencies | Ontario Secretariat for Aboriginal Affairs | Mr. | David | Pickles | Senior Policy Advisor | 720 Bay Street | 4th Floor | Toronto | ON | M5G 2K1 | 416-326-4757 | | |
| Special Interest Groups | Region of Waterloo - Waterloo Regional Heritage Foundation | Mr. | Mike | Grivicic | | 150 Frederick Street | 2nd Floor | Kitchener | ON | N2G 4J3 | 519-575-4493 | | |
| Special Interest Groups | Region of Waterloo Ecological and Environmental Advisory Committee | Mr. | Chris | Gosselin | | 150 Frederick Street | | Kitchener | ON | N2G 4J3 | 519-575-4501 | | |
| Municipalities | Region of Waterloo- Planning, Housing and Community Services | Mr. | Rob | Horne | Commissioner | 150 Frederick Street | 5th Floor | Kitchener | ON | N2G 4J3 | 519-575-4500 | | |
| Municipalities | Region of Waterloo- Public Health Department | Dr. | Liana | Nolan | Commissioner of Public Health and Medical Officer of Health | 99 Regina Street South | 3rd Floor, Box 1633 | Waterloo | ON | N2J 4V3 | 519-883-2000 | | |
| Utilities | Rogers Cable | Mr. | Ted | Hancocks | | 85 Grand Crest Place | P.O. Box 488 | Kitchener | ON | N2G 4A8 | 519-893-4400 | | |
| Special Interest Groups | Safe and Healthy Community Advisory Committee - City of Waterloo | | | | Director of Community Programs and Services | 100 Regina Street South | 3rd Floor | Waterloo | ON | N2J 4A8 | | | |

| Group | Company | Title | First Name | Last Name | Job Title | Address 1 | Address 2 | City | Province | Postal | Phone | Field13 | Field14 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| First Nations | Haudenosaunee Confederacy Chiefs Council | Mr. | Hohahes | Hill | Secretary to Haudenosaunee Confederacy | 2634 6th Line Road | RR #2 | Ohsweken | ON | N0A 1M0 | 519-717-7326 | | jocko@sixnationsns.com |
| First Nations | Six Nations of the Grand River Territory | Mr. | William | Montour | Chief | 1695 Chiefswoods Road | PO Box 5000 | Ohsweken | ON | N0A 1M0 | | | wkm@sixnations.ca arleenmaracle@sixnations.ca |
| Municipalities | The Corporation of the Township of Wilmot | Mr. | Gary | Charbonneau | Director of Public Works | 60 Snyder's Road West | | Baden | ON | N3A 1A1 | 519-634-8444 ext 238 | 519-634-5522 | gary.charbonneau@wilmot.ca |
| Municipalities | Township of Woolwich | Mr. | John | Scarfone | Manager of Planning | 24 Church St West | PO Box 158 | Elmira | ON | N3B 2Z6 | | | |
| Utilities | Union Gas | | | | Clerk | 603 Kumpf Drive | | Waterloo | ON | N2V 1K3 | 519-885-7400 | | |
| Municipal Agency | Waterloo Catholic District School Board | Ms. | Shesh | Maharaj | Chief Financial Officer and Treasurer | 35 Weber St West | PO Box 91116 | Kitchener | ON | N2G 4G2 | | | |
| Municipal Agency | Waterloo District School Board | Mr. | Shawn | Callon | Principal Planner, Planning Department | 51 Ardelt Avenue | | Kitchener | ON | N2C 2R5 | 519-570-0003 ext. 4308 | 519-742-1364 | shawn_callon@wrdsb.on.ca |
| Special Interest Groups | Waterloo Historical Society | Ms. | Marion | Roes | | Waterloo Historical Society C/O Kitchener Public Library | 85 Queen Street North | Kitchener | ON | N2H 2H1 | 519-743-0271 | | whs@whs.ca |
| Utilities | Waterloo-North Hydro | Ms. | Dorothy | Moryc | | 300 Northfield Drive East | | Waterloo | ON | N2G 4L2 | 519-888-5583 | | |
| Special Interest Groups | WPIRG, University of Waterloo | | | | Coordinator | Waterloo Public Interest Research Group | University of Wate | Waterloo | ON | N2L 3G1 | 519-888-4882 | 519-725-3093 | info@wpirg.org |
| | Ontario Clean Water Agency (OCWA) | Mr. | Brian | Runstedler | Operations Manager, Brant Haldimand Hub, Waterloo Region | 385 Mohawk St | PO Box 911 | Brantford | ON | N3T 5S1 | 519-756-5957 | | |
| Provincial/Federal Agencies | Ministry of Infrastructure | | | | | 900 Bay St | 5th Floor, Mowat Block | Toronto | ON | M7A 1C2 | 1-888-668-4636 | | |
| Utilities | Goderich Exeter Rail | Mr. | Randy | Taylor | | 126 Weber St North | | Kitchener | ON | N2H 3Z9 | 519-272-4707 | | |
| Special Interest Groups | Waterloo Advisory Committee on Active Transportation | Mr. | John | Griffin | Environmental Project Manager | 265 Lexington Court | | Waterloo | ON | N2J 4A8 | 519-886-2310 | | |
| Special Interest Groups | Waterloo Citizens Environmental Advisory Committee | Ms. | Robyn | McMullen | Environmental Policy Planner | 100 Regina Street South | PO Box 337, Statior | Waterloo | ON | N2J 4A8 | 519-747-8531 | | |
| Special Interest Groups | Waterloo Park Committee | | Eckhard | Pastrik | Landscape Architect | 265 Lexington Court | | Waterloo | ON | N2J 4A8 | 519-747-8622 | | |
| Special Interest Groups | Univeristy of Waterloo | Dr. | Feridun | Hamdullahpur | President and Vice-Chancellor | 200 University Avenue West | | Waterloo | ON | N2L 3G1 | 519-888-4567 | | |
| Special Interest Groups | Wilfrid Laurier University | Dr. | Max | Blouw | President and Vice-Chancellor | 75 University Avenue West | | Waterloo | ON | N2L 3C5 | 519-884-1970 | | |
| Special Interest Groups | Beechwood North Homes Association | | | | | 326 Beechlawn Drive | | Waterloo | ON | N2L 5W6 | | | |
| Special Interest Groups | Beechwood South Homes Association Inc. | | | | | 160 Candlewood Crescent | | Waterloo | ON | N2L 5T4 | | | |
| Special Interest Groups | Mary Allen Neighbourhood Association | | | | | 51 George Street | | Waterloo | ON | | | | |
| Special Interest Groups | Sunnydale Community Association | | | | | 508-H Sunnydale Place | | Waterloo | ON | N2L 3T1 | | | |
| Special Interest Groups | Westvale Community Association | Mr. | Gary | Kirk | | 161 Thornberry Lane | | Waterloo | ON | N2T 2C9 | | | |
| Special Interest Groups | Uptown West Neighbourhood Association | | | | | No Mailing Information Available | | | | | | | |
| Planning/Development Groups | Waterloo Region Home Builders Association | | | | | 725 Bridge St W, Suite 1 | | Waterloo | ON | N2V 2H1 | | | |
| Planning/Development Groups | MHBC Planning | | | | | 200-540 Bingemans Centre Drive | | Kitchener | ON | N2B 3X9 | | | |
| Planning/Development Groups | GSP Group | | | | | 201-72 Victoria Street South | | Kitchener | ON | N2G 4Y9 | | | |
| Planning/Development Groups | IBI Group | | | | | 17-105 Lexington Rd | | Waterloo | ON | N2J 4R7 | | | |
| Planning/Development Groups | Labreche Patterson and Associates | | | | | 330 Trillium Drive | Unit F | Kitchener | ON | N2E 3J2 | | | |
| Planning/Development Groups | Activa Management Corporation | Mr. | Larry | Masseo | Vice President, Planning & Development Services | 55 Columbia St E, Suite 2 | | Waterloo | ON | N2J 4N7 | 519-886-9400, Ext. 116 | 519-886-8955 | lmasseo@activagroup.ca |

**1611-11191 - Waterloo Sanitary Servicing Master Plan Update**
**Stakeholders Email List**
Prepared by: Nicole Sapeta

| Group | Company | Title | First Name | Last Name | Job Title | Phone | Email |
|---|---|---|---|---|---|---|---|
| Special Interest Groups | Clair Hills Community Association | | | | | | communications@clair-hills.ca |
| Planning/Development Groups | Auburn Developments | | Jamie | Crich | | | jcrich@auburndev.com |
| Planning/Development Groups | MHBC Planning | Mr. | Dave | Aston | | | daston@mhbcplan.com |
| Planning/Development Groups | MHBC Planning | Mr. | Paul | Britton | | | pbritton@mhbcplan.com |
| Planning/Development Groups | MHBC Planning | Ms. | Carol | Wiebe | | | cwiebe@mhbcplan.com |
| Planning/Development Groups | GSP Group | | Chris | Pidgeon | | | cpidgeon@gspgroup.ca |
| Planning/Development Groups | GSP Group | Mr. | Glenn | Scheels | | | gscheels@gspgroup.ca |
| Planning/Development Groups | IBI Group | Mr. | Thomas | Hardacre | | | Thomas.Hardacre@IBIGroup.com |
| Planning/Development Groups | | Mr. | Bill | Gies | | | billgies@rogers.com |
| Planning/Development Groups | | Mr. | Ken | Droumtsekas | | | info@CHRISandSONS.com |
| Planning/Development Groups | IBI Group | Mr. | Ian | Rowlings | | | irawlings@ibigroup.com |
| Planning/Development Groups | Cook Homes | Mr. | Ian | Cook | | | icook@cookhomes.ca |
| Planning/Development Groups | Stantec Consulting Ltd. | Mr. | Joe | Grubb | | | jgrubb@stantec.com |
| Planning/Development Groups | | | | | | | blazeproperties@bellnet.ca |
| Planning/Development Groups | | | | | | | dietmar.sommerfeld@cbre.com |
| Planning/Development Groups | | | | | | | andrew@terra-view.com |
| Planning/Development Groups | | | | | | | jbogdan@bogdanarchitects.ca |
| Planning/Development Groups | | | | | | | info@reidsheritagehomes.com |
| Planning/Development Groups | | | | | | | atrabulsi@jameswayconstr.com |
| Planning/Development Groups | | | | | | | fpatterson@kingsleydev.com |
| Planning/Development Groups | | | | | | | info@activagroup.ca |
| Planning/Development Groups | | | | | | | info@chrisandsons.com |
| Planning/Development Groups | | | | | | | info@cookhomes.ca |
| Planning/Development Groups | | | | | | | jamieoliver@sympatico.ca |
| Planning/Development Groups | | | | | | | admin@melloul.com |
| Planning/Development Groups | | | | | | | marie-schroeder@wrhba.com |
| Planning/Development Groups | | | | | | | jpassy@cookhomes.ca |
| Planning/Development Groups | | | | | | | jacqueline.strype@eastforesthomes.com |
| Planning/Development Groups | | | | | | | janice.kochan@eastforesthomes.com |
| Planning/Development Groups | | | | | | | pete.graham@mattamycorp.com |
| Planning/Development Groups | | | | | | | jeff.heimpel@melloul.com |
| Planning/Development Groups | | | | | | | robert.cumming@emeryhomes.net |
| Planning/Development Groups | | | | | | | don@dfdl.ca |
| Planning/Development Groups | | | | | | | eric@churchill-homes.com |
| Planning/Development Groups | | | | | | | main@kw4rent.com |
| Planning/Development Groups | | | | | | | pcoppertreeltd@aol.com |

**Ministry of Aboriginal Affairs**

160 Bloor St. East, 9th Floor
Toronto, ON M7A 2E6
Tel: (416) 326-4740
Fax: (416) 325-1066
www.aboriginalaffairs.gov.on.ca

**Ministère des Affaires Autochtones**

160, rue Bloor Est, 9e étage
Toronto ON M7A 2E6
Tél. : (416) 326-4740
Téléc. : (416) 325-1066
www.aboriginalaffairs.gov.on.ca

Ontario

RECEIVED
DEC - 6 2013
STANTEC CONSULTING LTD.

Reference: EA # P03
2013-11-28

Mr. Leigh McDermott, P.Eng.
Project Manager
Stantec Consulting Ltd.
49 Frederick Street
Kitchener, ON N2H 6M7

**Re: City of Waterloo Sanitary Servicing Master Plan – Notice of Commencement**

Dear Mr. McDermott:

Thank you for informing the Ministry of Aboriginal Affairs (MAA) of your project. Please note that MAA treats all letters, emails, general notices, etc. about a project as a request for information about which Aboriginal communities may have rights or interests in the project area.

As a member of the government review team, the Ministry of Aboriginal Affairs (MAA) identifies First Nation and Métis communities who may have the following interests in the area of your project:

- reserves;
- land claims or claims in litigation against Ontario;
- existing or asserted Aboriginal or treaty rights, such as harvesting rights; or
- an interest in the area of the project.

MAA is not the approval or regulatory authority for your project, and receives very limited information about projects in the early stages of their development. In circumstances where a Crown-approved project may negatively impact a claimed Aboriginal or treaty right, the Crown may have a duty to consult the Aboriginal community advancing the claim. The Crown often delegates procedural aspects of its duty to consult to proponents. Please note that the information in this letter should not be relied on as advice about whether the Crown owes a duty to consult in respect of your project, or what consultation may be appropriate. Should you have any questions about your consultation obligations, please contact the appropriate ministry.

You should be aware that many First Nations either have or assert rights to hunt and fish in their traditional territories; these territories typically include lands and waters outside of their reserves.

In some instances, project work may impact aboriginal archaeological resources. If any Aboriginal archaeological resources could be impacted by your project, you should contact your regulating or approving Ministry to inquire about whether any additional Aboriginal communities should be contacted. Aboriginal communities with an interest in archaeological resources may include communities who are not presently located in the vicinity of the proposed project.

With respect to your project, and based on the brief materials you have provided, we can advise that the project appears to be located in an area where First Nations may have existing or asserted rights or claims in Ontario's land claims process or litigation, that could be impacted by your project. Contact information is below:

| | |
|---|---|
| Six Nations of the Grand River Territory<br>P.O. Box 5000, 1695 Chiefswood Road<br>OHSWEKEN, Ontario<br>N0A 1M0 | Chief Ava Hill<br>(519) 445-2201<br>(Fax) 445-4208 |
| Haudenosaunee Confederacy<br>Chiefs Council<br>2634 6th Line Road<br>RR 2 Ohsweken,<br>ON N0A 1M0 | Hohahes Leroy Hill<br>Secretary to Haudenosaunee Confederacy<br>Chiefs Council<br>Cell 519 717 7326<br>jocko@sixnationsns.com |
| Mississaugas of the New Credit First Nation<br>2789 Mississauga Rd., R.R. #6<br>HAGERSVILLE, Ontario<br>N0A 1H0 | Chief Bryan LaForme<br>(905) 768-1133<br>(Fax) 768-1225<br>bryanlaforme@newcreditfirstnation.com |

The information upon which the above comments are based is subject to change. First Nation or Métis communities can make claims at any time, and other developments can occur that could result in additional communities being affected by or interested in your undertaking.

Through Aboriginal Affairs and Northern Development (AANDC), the Government of Canada sometimes receives claims that Ontario does not receive, or with which Ontario does not become involved. AANDC's Consultation and Accommodation Unit (CAU) established a "single window" to respond to requests for baseline information held by AANDC on established or potential Aboriginal Treaty and rights. To request information from the Ontario Subject Matter Expert send an email to: UCA-CAU@aadnc-aandc.gc.ca

Additional details about your project or changes to it that suggest impacts beyond what you have provided to date may necessitate further consideration of which Aboriginal communities may be affected by or interested in your undertaking. If you think that further consideration may be required, please bring your inquiry to whatever government body oversees the regulatory process for your project. MAA does not wish to be kept informed of the progress of the project; please be sure to remove MAA from the mailing list.

Yours truly,

Heather Levecque
Manager, Consultation Unit
Aboriginal Relations and Ministry Partnerships Division

1611 11191/38

**Ministry of the Environment**
West-Central Region
Technical Support Section
Air, Pesticides & Environmental Planning
12th Floor
119 King St W
Hamilton ON L8P 4Y7
Fax: (905)521-7820
Tel:

**Ministère de l'Environnement**
Direction régionale du Centre-Ouest
Section du Soutien Technique
Air, pesticides et planification environnementale
12e étage
119 rue King W
Hamilton ON L8P 4Y7
Télécopieur: (905)521-7820
Tél:

Ontario

November 6, 2013

Mr. Leigh McDermott
Stantec Consulting Ltd.
49 Frederick Street
Kitchener, Ontario
N2H 6M7

Dear Mr. McDermott:

**RE:** Response to Notice of Commencement
City of Waterloo Sanitary Servicing Master Plan 2013
Reference Number 5263-9D7QUU

This letter is our response to the Notice of Study Commencement for the above noted project. This response acknowledges that the City of Waterloo has indicated that its study is following the MEA Class EA process for master plans.

Thank you for the opportunity to comment on this project.

Based on the information submitted, we have identified the following key project details with respect to the proposed undertaking:

The general public's "environmental awareness" has increased dramatically in recent years and in therefore, we cannot stress enough the need for the master planning process to ensure that the public is kept well-informed as to the progress that is being made, and that particular effort be made to ensure that information is readily available in as user-friendly language as possible, given the technical nature of the project. You should also be aware that it is becoming Ministry practice to require detailed documentation regarding the public consultation process that has been undertaken and the efforts made to address the public or agencies' concerns, especially where Part II Orders may be received for the individual projects that will arise out of the master planning exercise.

With respect to agency consultation, please keep in mind the range of other approvals and/or permits that may be required in order to implement the specific projects that are identified through the master planning exercise. It is crucial that these agencies are circulated so that their input is obtained and their issues are addressed.

In summary, it is our expectation that the master planning exercise will:

- Address the key principles of successful environmental;
- Address at least the first two phases of the MEA;
- Allow for an integrated process with other planning initiatives;
- Provide a strategic level assessment of various options to better address overall system needs and potential impacts and mitigation;
- Take a system-wide approach to planning which relates infrastructure either geographically or by a particular function;
- Recommend an infrastructure master plan which can be implemented through the implementation of separate projects; and
- Include a description of the specific projects including any other approvals that will be required.

We also note that a copy of the Notice itself was not provided with your letter of October 18, 2013. For the completeness of our file, please provide me with an electronic copy of the Notice at your earliest convenience.

**Consultation with First Nation and Métis Communities**

The Crown has a duty to consult First Nation and Métis communities if there is a potential impact to Aboriginal or treaty rights. As the proponent of this project, you have a responsibility to conduct adequate consultation with First Nation and Métis communities as part of the environmental assessment process. The Crown is therefore, delegating the procedural aspects of consultation to you as outlined in the attached document.

You must contact the Director, Environmental Approvals Branch if a project may **adversely affect an Aboriginal or treaty right**, or if a **Part II Order request is anticipated**; the Ministry will then determine whether the Crown has a duty to consult. Information and resources to assist you in fulfilling this requirement are provided as an attachment.

Should you or any members of your project team have any questions regarding the above, please contact me at (905) 521-7864 or at Barbara.slattery@ontario.ca
Yours truly,

Barbara Slattery

Barbara Slattery
EA/Planning Coordinator
West Central Region

File Storage Number: EA05 WA CL SA
cc. James Pickering, Water and Wastewater Inspector, Ministry of the Environment

# ABORIGINAL CONSULTATION INFORMATION

***Interest-based consultation with First Nation and Métis Communities***

Proponents subject to the *Environmental Assessment Act* are required to consult with interested First Nation and Métis communities in addition to consultation with interested persons. Special effort may be required to ensure that First Nation and Métis communities are made aware of the project and are afforded an opportunity to provide comments.

Proponents are required to contact the Ministry of Aboriginal Affairs (MAA) and Aboriginal Affairs and Northern Development Canada (AANDC) to help identify which First Nation and Métis communities may be impacted by your project. **It is important to ensure that MAA and AANDC are advised of any communities identified for consultation during previous stages of the project when making this request.** For more information in this regard, refer to the Aboriginal Information Resources web page of the Ministry of the Environment's internet site at:

http://www.ene.gov.on.ca/en/eaab/aboriginal-resources.php

You are advised to provide notification directly to all of the First Nation and Métis communities who may be interested in the project.

***Rights-based consultation with First Nation and Métis Communities***

Proponents should also be aware that certain projects may affect the ability of a First Nation or Métis community to exercise their confirmed or asserted Aboriginal or treaty rights. In such cases, Ontario may have a duty to consult to ensure the protection of the potentially affected right. Activities which may restrict access to unoccupied Crown lands, or could result in a potential to impact to land or water resources, generally have the potential to impact Aboriginal or treaty rights. For assistance in determining whether your project could affect these rights, refer to the attached "Preliminary Assessment Checklist: First Nation and Métis Community Interest."

If there is an impact to Aboriginal or treaty rights, accommodation may be required to avoid or minimize the adverse impacts. Accommodation is an outcome of consultation and includes any mechanism used to avoid or minimize adverse impacts to Aboriginal or treaty rights and traditional uses. Solutions could include adjustments in the timing or geographic location of the proposed activity; accommodation does not necessarily require the provision of financial compensation.

The proponent must contact the Director, Environmental Approvals Branch if a project may **adversely affect an Aboriginal or treaty right**, or if a **Part II Order or an elevation request is anticipated**; the Ministry will then determine whether the Crown has a duty to consult.

The Director of the Environmental Approvals Branch can be notified either by email with the subject line "Potential Duty to Consult" to EAASIBgen@ontario.ca or by mail or fax at the address provided below:

| | |
|---|---|
| **Email:** | EAASIBgen@ontario.ca<br>Subject: Potential Duty to Consult |
| **Fax:** | 416-314-8452 |
| **Address:** | Environmental Approvals Branch<br>12A Flr<br>2 St Clair Ave W<br>Toronto ON M4V1L5 |

***Delegation of Procedural Aspects of Consultation***

Proponents, by virtue of their knowledge and participation in project activities, have an important and direct role in the consultation process to ensure both success and certainty. Where the Crown's duty to consult is triggered, **Ontario is delegating these procedural aspects of this rights-based consultation to you as the proponent of the project.**

Ontario will have an oversight role as the consultation process unfolds but will be relying on the steps undertaken and information you obtain to ensure adequate consultation has taken place. To ensure that First Nation and Métis communities have the ability to assess a project for its potential to impact on an Aboriginal or treaty right, there are certain procedural aspects of consultation that Ontario requires proponents to undertake.

The responsibilities of the proponent for procedural aspects of consultation include:

- Providing notice to the elected leadership of the First Nation and/or Métis communities (e.g., First Nation Chief) as early as possible regarding the project;
- Providing First Nation and/or Métis communities with information about the proposed project including anticipated impacts, information on timelines and your environmental assessment process;
- Following up with First Nation and/or Métis communities to ensure they received project information and that they are aware of the opportunity to express comments and concerns about the project; **if you are unable to make the appropriate contacts (e.g. are unable to contact the Chief) please contact the Ministry of the Environment for further direction.**
- Providing First Nation and/or Métis communities with opportunities to meet with appropriate representatives to discuss the project;
- Gathering information about how the project may adversely impact the Aboriginal and/or Treaty rights (for example, hunting, fishing) or sites of cultural significance (for example, burial grounds, archaeological sites);
- Considering the comments and concerns provided by First Nation and/or Métis communities and providing responses;
- Where appropriate, discussing potential mitigation strategies with First Nation and/or Métis communities;
- Bearing the reasonable costs associated with these procedural aspects of consultation.

- Maintaining a Consultation Record and upon request, providing copies of the Consultation Record to Ontario. The Consultation Record should:
    - summarize the nature of any comments and questions received from First Nation and/or Métis communities
    - describe the response to comments and how concerns were considered
    - include a communications log indicating the dates and times of all communications; and
    - document activities in relation to consultation.

Successful consultation depends, in part, on early engagement by proponents with First Nation and Métis communities. Information shared with communities must be clear, accurate and complete, and in plain language where possible. The consultation process must maintain sufficient flexibility to respond to new information, and we trust you will make all reasonable efforts to build positive relationships with all First Nation and Métis communities contacted.

**Preliminary Assessment Checklist: First Nation and Métis Community Interest**

Some main concerns of First Nation and Métis communities deal with/address rights for hunting, gathering, trapping, and fishing – these activities generally occur on Crown land or water bodies. As such, projects related to Crown land or water bodies, or changes to them, may be of concern.

Where you have identified that your project may trigger rights-based consultation through the following questions, a pre-consultation meeting with the ministry and proponent will provide an early opportunity to confirm whether Ontario's duty to consult is triggered and to discuss roles and responsibilities in that event.

Please answer the following questions. A "yes" response will indicate a potential impact on Aboriginal or treaty rights.

| | YES | NO |
|---|---|---|
| 1. Are you aware of concerns from First Nation and Métis communities about your project or a similar project in the area?<br>The types of concerns can range from interested inquiries to environmental complaints, and even to land use concerns. You should consider whether the interest represents on-going, acute and/or widespread concern. | | |
| 2. Is your project occurring on Crown land, or is it close to a water body, or might it change access to either? | | |
| 3. Is the project located in an open or forested area where hunting or trapping could take place? | | |
| 4. Does the project involve the clearing of forested land? | | |
| 5. Is the project located away from developed, urban areas? | | |
| 6. Is your project close to, or adjacent to, an existing reserve?<br>Projects in areas near reserves may be of interest to your First Nation and Métis community neighbours. | | |
| 7. Will the project affect First Nations and/or Métis right of access? | | |
| 8. Is the area subject to a land claim?<br>Information about land claims filed in Ontario is available from the Ministry of Aboriginal Affairs; information about claims filed with the federal government is available from Aboriginal Affairs and Northern Development Canada. | | |
| 9. Does the project have potential to cause cumulative effects at the present time or over a long period of time (e.g. several small expansions of an urban area)? | | |
| 10. Does the project have the potential to impact any archaeological sites? | | |